

RECORD OF PROCEEDINGS

Minutes of Brown County Board of DD

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held April 18,

20 18

These are the official minutes of the April 2018 Board Meeting.

The Regular Meeting of the Brown County Board of Developmental Disabilities met April 18, 2018 at 4:32 P. M. Members in attendance were Greg Lang, Alvin Norris, Paula Bartko, Tammie Mers and Nicole Williams. Also in attendance was Tammie Keller, Business Manager; Lena Bradford, Superintendent.

Absent with prior notice: John Black, Denise Holden

Guests present: David Mers and Jacalyn Slemmer from Disability Housing Network.

The Meeting opened with the Lord's Prayer and the Pledge of Allegiance.

Approval of Minutes 18-04-01

The March 2018 Board meeting minutes were sent in the Board members packets for prior review. A motion to approve the March 2018 Board meeting minutes was made by Alvin Norris. The motion was seconded by Nicole Williams. All ye

Approval of BCBDD Bills 18-04-02

The bills for March 2018 were sent in the Board member packet for prior review. A motion to pay all bills for March 2018 was made by Nicole Williams. The motion was seconded by Tammie Mers. All ye

Fiscal Report

Tammie Keller, Business Manager reported to Board members the March Financials. The total County Fund Balance (General Fund and Residential Fund) as of March 31, 2018 is \$7,106,236.05. Tammie Keller explained the Investment Portfolio held at SOCOG as of March 31, 2018 has a balance of \$127,334.30. Included in that total is the Family Support Services (FSS) Fund balance of \$16,122.64. The FSS March expenditures totaled \$427.47 to families that utilized these services. March Revenues for the B50 General Fund and Residential Fund totaled \$204,347.68, and March Expenditures for B50 General Fund was \$104,867.05 (day-to day operations) and S40 Residential Fund was \$998.64 for Contracted Services; making the Grand Total for March Expenditures \$105,865.69.

Financial Report 18-04-03

A motion to file the Financial Report was made by Tammie Mers. The motion was seconded by Nicole Williams. All ye

Approval of Supported Living Contracts with Hoovler Home and Ohio Valley Adult Day Services 18-04-04

Two contracts for Supported Living were presented to the board for approval. Hoovler Home and Ohio Valley Adult Day Services SL Contracts were in the Board member packets for prior review. Tammie Keller explained that due to Board Policy, the contracts will not exceed \$3,000.00 each. A motion to approve the Supported Living Services Contracts with Hoovler Home and Ohio Valley Adult Day Services was made by Nicole Williams. The motion was seconded by Tammie Mers. All ye

Approval of Contract for Use of Facility with Brown County Agricultural Society for Market Days 18-04-05

A copy of the Contract between the county board and the Agricultural Society for Market Days May 5th and 6th, 2018 on the Brown County Fairgrounds was in Board member packet for prior review. Lena explained that this event was originally scheduled for March 24th and 25th, but due to unexpected winter weather it had to be rescheduled. Lena told board members that we have 30 plus vendors signed up so far, and this is also the same weekend as Georgetown's community yard sale. A motion was made to approve the contract for Market Days by Tammie Mers. The motion was seconded by Nicole Williams. All ye.

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Service and Support Administration Report

Lena Bradford presented the SSA Department report to Board members. Lena Bradford reported that a Major Unusual Incidents (MUI) training is scheduled for May 15, 2018 from 9:00 to 11:00 for providers and guardians. Tracy Hammonds, SSA Supervisor will be conducting this training. Lena Bradford told Board members they were welcome to attend. Our Accreditation Plan of Correction has been submitted to the Department Accreditation Team. DODD has rescinded 1 of the citations which gave us a 3 year certification. The board received 5 citations total. Lena Bradford informed Board members that the Waiting List rule will be effective July per DODD. The waiting list will reduce drastically, due to the new rule changes. There will be 3 criteria's – Current Needs, Multiple Criteria and Immediate Need. An assessment will be completed on each person to make that determination. Postcards have been mailed to everyone on the Waiting List to inform them of rule changes. Lena Bradford discussed a crisis situation as of 4/18/2018 with Board members. Lena Bradford told board members that a child, 15 years of age needs possible placement due to being unable to go home to family. Probate Court is involved with this child due to domestic violence. Mental Health, Courts, and DD are working together to try and assist this family. Lena Bradford also discussed a young man we serve that has multiple mental health diagnosis. He is currently living in a mental health home, because he had to move from one of our provider controlled settings and suspend his waiver. He has a history of medication refusal. He is now refusing medication again. The Superintendent stated that these are the tough cases. Lena Bradford informed Board members that another Provider controlled setting is being established in Brown County by OVADS. Lena Bradford also informed Board members that caseload sizes are increasing and that more people are wanting services. The Superintendent stated that there is better collaborating and communication with Mental Health.

Lena Bradford shared a report from Rob Hatcher, MUI/Transition Coordinator with Board members. Rob Hatcher reported that he has filed 30 MUI's year to date – trending to 100 MUI's for 2018, which would be about a 33% increase from 2017. The training of Tamara Sharp to become the new MUI Coordinator continues with a targeted transition/start date for her of 5/1/2018.

Lena Bradford shared Rob Hatcher's employment report with Board members. Rob Hatcher reported that we currently have 8 individuals working in the community. Two more individuals are very close to attaining a job. In fact, by May's Board meeting, both of those individuals will be working in the community.

Mr. Hatcher also states that after a lot of coaching them, begging them and spending almost a year convincing them it could be done, Highco, Inc. is now offering vocational training in cash handling and cash register training. This will be a huge benefit for the Individuals that we serve. We will continue to look for a Provider to train in food handling and a Provider to train on basic mechanical skills since a lot of jobs need these types of skills.

Discussion/Reflection

Lena Bradford and Greg Lang discussed with the Board of Directors the ID card printer for the Registry. This was presented approved by the board through the Continuous Improvement Plan and added to the Board's Strategic Plan. This device will be ordered as soon as possible.

Lena Bradford shared the Night-To-Shine Plaque presented to the Board for the catering donation. Jenny Boyer, ESC presented the plaque to the Superintendent on April 3, 2018.

Lena Bradford discussed the Ball vs Kasich Class Action and Columbus Dispatch article with Board members received in Board packets for prior review. This case involves the Intermediate Care Facilities (closing and/or downsizing) throughout the state. Judge Sargus granted Class-Action status to the named plaintiffs in Ball vs

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Kasich lawsuit. The lawsuit is a 2 year old court battle between the state of Ohio and legal advocates for Ohioans with Developmental Disabilities to proceed as a class-action lawsuit, ruled by a federal judge in Columbus on Friday. Disability Rights Ohio filed the lawsuit in 2016 on behalf of six people who said the state's disabilities system violates the federal Americans with Disabilities Act by leaving them and thousands of others stuck in institutions – or at risk of moving to one – because they can't get the services they need to live and work in their communities. "The resolution of our case will determine whether the state is violating the rights of class members, and if so, fix that by expanding access to community-based services," said Kerstin Sjober-Whitt, director of advocacy and assistant executive director of Disability Rights. Families say that the class-action status has been an emotional issue because they do not want the lawsuit to speak for them. They fear that loved ones could be forced to leave high-quality residential centers and move to unsafe community settings, where their complex needs will not be met.

**Procedure 2.10.1 Cost Calculation Guidelines
for Non-Waiver Individuals 18-04-06**

Lena Bradford presented a Procedure Change: 2.10.1 on Cost Calculation Guidelines for Non-Waiver Individuals attending Day Program and Non-Medical Transportation with Board members. The Superintendent stated that these funds are paid to providers to serve individuals who do not have waivers, and it covers two days per week including transportation. Lena Bradford explained that some individuals served choose to use these funds for transportation only for employment purposes. With us paying the non-federal share of the cost calculation, these folks get shorted. A few people can drive, so these folks can attend 3.5 days per week of adult day program. The Superintendent said that she is suggesting to the board that the total for two days of adult day program with transportation be used 'however' the individual wishes to use the funds; much like a mix/match with a maximum amount of \$8,163.20 individual budget for Acuity A's. A motion to file the updated Procedure 2.10.1 Cost Calculation Guidelines for Non-Waiver Individuals Attending Day Program/Non-Medical Transportation was made by Nicole Williams. The motion was seconded by Tammie Mers. All yea

Lena Bradford and Tammie Keller discussed the current housing situation with Housing Alternatives, Inc. with Board members. Lena Bradford introduced Jacalyn Slemmer from Disability Housing Network to Board members. Jacalyn Slemmer provides technical assistance and training for Members. She presented the current housing issue in Brown County due to Housing Alternatives, Incorporated dissolving. She met with three (3) different organizations who are interested in obtaining the two homes due to HAI's Articles of Incorporation. All interested parties must be a 501(c) 3. The board is also reviewing management (3rd party) possibilities. Jacalyn recommended a cash flow statement (without the utilities) for all interested parties and develop a master contract which would protect the Board.

Lena Bradford discussed HB24 Protect Property Tax Exemptions with Board members.

Procedure 5.06.1 Family Support Services 18-04-07

The Superintendent explained that FSS allocation is still not being spent. Some FSS families report that they cannot get someone to care for their loved one for the current reimbursement rates. Lena Bradford presented a Procedure Change: 5.06.1 Family Support Services Procedure to Board members. The proposed change would be to respite rates changing the hourly rate from \$5.00 to Ohio state minimum wage rate of \$8.30 for respite up to 9 hours, and increasing the daily rate from \$50.00 to \$75.00 for 10 hours or more. A motion to approve Procedure 5.06.1 for Family Support Services was made by Nicole Williams. The motion was seconded by Alvin Norris. All yea

Greg Lang stated he has drafted a letter to the County Commissioners concerning Board property ownership. Greg stated that he will be email this letter to all Board members.

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Approval of Administrative Support Contract with Charlena Volk 18-04-08

Lena Bradford met with Ms. Volk and together they counted what was left for data imaging. The original contract was expected to end April 30th. The Superintendent presented a three month contract between the Board and Ms. Volk. This contract is for electronic/digital scanning of documents. The contract becomes effective May 1 through July 31, 2018. Lena asked that the board to approve the contract for a three (3) month period, which will complete the electronic data imaging. The contract will be paid at the rate of \$8.50 per hour provided Ms. Volk continues to get the Liability coverage as stated in the contact. Alvin Norris made a motion to approve the contract with Charlena Volk. The motion was seconded by Nicole Williams. All yea.

The Superintendent placed in the Board packets for review the County Board Match Commitment FY2018. This spreadsheet was provided by DODD and shows that Brown County DD's required amount to be paid annually is \$309,714 for all Waivers. This is the non-federal share (match) amount only. Brown County DD's Total Adjusted (at 88%) Waiver Commitment is \$1,752,040. Brown County's Waiver Allocation is \$1,442,326 (includes our Tax Equity funding).

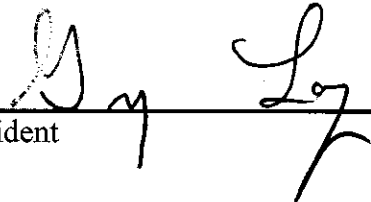
The Superintendent also placed in Board packets for their review the County Board's FY2018 Subsidy Amounts. We receive the following state subsidies:

501	\$130,010
FSS	\$ 20,262
Waiver Administration	\$ 1,922
RFW Non-Waiver	\$143,136
TDD Case Management	\$ 9,433
Grand Total	\$304,763

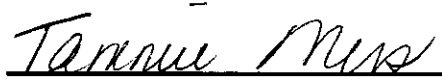
Adjournment 18-03-09

A motion to adjourn the board meeting was made by Paula Bartko. The motion was seconded by Nicole Williams. All yea.

Adjournment was at 5:31 P. M.



President



Secretary