June 2026 Brown County Board of Developmental Disabilities

Regular Meeting Minutes

Wednesday, June 17, 2026 Time: 12:21 p.m. Location: Board Office

I. Pledge of Allegiance

II. Prayer

III. Call to Order

IV. Roll Call of Members
Angie Marlow Emily Ernst – absent with prior notice
Sam Schweickart – absent with prior notice Reggie McKenzie
Patrick Klump Marty Paeltz Brad Cannon

V. Additions/Corrections to the Agenda: No Changes

VI. Approval of May Meeting Minutes – MOTION
Motioned by: Reggie McKenzie
Seconded by: Patrick Klump
All yes

VII. Guests
Denise Holden and Vince Holden. Denise is here on behalf of other parents, Jenny Peters and Heather Mason. They are parents wanting to form a group or club similar to Friends of the DD but not use the same name. Parents have discussed several different names. Their mission is “To unite the community in raising awareness to empower individuals with developmental disabilities through friendships, inclusion, and opportunities”. The thought is not to become a charitable organization or 501c3,

but a club. The main goal is to get individuals seen, heard, included and out in the community. And could assist DD with a future levy if needed. They will primarily get individuals together for events but will not provide transportation. They hope to also in the future host social events or assist with Connections events and other fun events, if DD could no longer offer those things. They would like to create a Facebook page to highlight club members (with their permission) and caregivers. The club would not be affiliated with the board of dd but would like to work together to create something similar to a school booster club. The club's focus will be on social events and gatherings.

VIII. Reports

a. Client Services Report

There are currently 261 individuals receiving SSA services. There are 173 waivers that include IO, Level 1, and Self. In 2026, one waiver was allocated. Local services have been used to meet the needs of families. We still have one person at the developmental center. The targeted case management productivity expectation is 75% and most of the SSA's are meeting that. MEORC completed the accreditation review and reports were sent. SSA's are actively making the needed changes. All documents will be submitted to DODD no later than 6/26/2026. Savannah Pelcha, new hire SSA, will begin on 6/22/2026. SSA's are continuing to transition from Salesforce to Brittco (platform for writing the OHISP). The paperless process has begun and Brittco assists with this. All SSA's are working hard to prepare for Accreditation and to keep up on day-to-day operations.

b. Fiscal Report

As of May 2026, total revenue received was $63,453.27. Revenues are from Pre-ETS services, January – March 2026 Title XX, and Targeted Case Management billing. Expenditures for May 2026 total $601,164.95. This includes day to day operations, three payrolls, benefits, etc. and FY26Q4 (4/1/2026 – 6/30/2026) waiver match. Cash balance for both the General and Residential funds totals $1,977,246.72. This does not include the SOCOG Medicaid Reservice fund. We did finally receive our Reserve Fund balances from SOCOG. Total balance is $1,343,059.31 as of April 30th. At the last meeting, members instructed to supplement $105,000.00 into the Personnel Payout expense code. This has been completed. Per Board's direction at last months meeting, the board wanted to request to Jill Hall information or a copy of the agreement for the Alternative Energy Solar Revenue. The Ohio Qualified Energy Project Tax Exemption Order was distributed to members.

An updated Table of Organization was distributed to members.

c. Superintendent's Report

   Special Olympics had thirteen athletes participate at the state level for bowling. One received gold, several others placed. It was a good time for athletes and families. We will be participating in National Night Out on August 4th at both Georgetown and Mt. Orab locations. July 15th is the scheduled annual professional development day. Board members are welcome to attend and may receive their member training hours if needed. Accreditation is July 29th and 30th. Accreditation Readiness has been completed. Larry talked to the board about regionalization. Larry shared a draft for Executive Summary for SE Ohio DD Shared Support Framework. Proposal is for a regional model not a county board model. This will take approximately one year. The regionalization will focus on the waiver piece of service. The local services will remain at the local county board level. The regionalization is so that what services are offered in another county can also be offered in all counties.

IX. Unfinished Business

a. Health Insurance

   Larry explained that we were looking at other options for health insurance. Tammie requested numbers and policy information from Sarah at the Commissioners office and sent that to UPC. Larry reached out to UPC and they are currently looking at our numbers and claims. Larry stated that UPC was able to save Highland County a tremendous amount of money. Highland County's increase was 3.5 % increase and Fayette County's increase was 4.5% increase. Jenny stated that we have no idea why our increase has been around 14%. School districts are around 3% increase. Once numbers are returned from UPC, the board can review and a decision made.

b. Family Support Services Notifications Sent

   Jenny stated that all 32 families that are receiving FSS were notified. They were emailed or a letter was sent. There was only one family that reached out. That family asked if they would be paid for services already used. Jenny explained yes as long as they are eligible services and used by June 30th.

X. New Business

None

XI. Policy/Procedure Needing Board Approval
None

XII. Adjournment
Motioned by: Reggie McKenzie
Seconded by: Brad Cannon
All Yes
Meeting adjourned at 1:21 p.m.

Respectfully Submitted,

________________________________ ________________
Emily Ernst, Recording Secretary Date

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Angela Marlow, President Date