

**Brown County Board of Developmental Disabilities  
Special Board Meeting  
Minutes of February 1, 2024**

- I. Call to Order – 12:05 p.m.**
- II. Pledge of Allegiance**
- III. Prayer**
- IV. Roll Call of Members**

Greg Lang – Present	Angela Marlow – Present
Emily Ernst – Present	Sam Schweickhart – Absent with prior notice
Denise Holden – Present	Kara Williams – Present
- V. Approval of Agenda**

Angela Marlow motioned for the proposed agenda for the organizational meeting be approved. Greg Lang seconded the motion. All approved.

**Resolution No. 02-01-24-01**
- VI. Updated Policies/Procedures Needing Board Approval**
  - Administrative Complaint Resolutions
  - Behavior Support
  - Employment First
  - Free Choice of Provider
  - Medicaid Due Process Hearings
  - Waiting List Notification Process

Superintendent discussed that policies and procedures had not been updated and were needing to be updated prior to being sent for accreditation. Some policies have not been updated since 2016. The policies listed above have now been updated and are ready for board approval. Board discussed bringing a consultant in to update policy and procedure. Superintendent to bring cost of doing so to next board meeting. Greg Lang made a motion to approve bringing in a consultant to update board policy and procedure as well as approving above policy and procedures. Angela Marlow seconded the motion. All approved.

**Resolution No 02-01-24-02**
- VII. Adjournment**

Motion to adjourn by Angela Marlow, seconded by Greg Lang. The Special Board Meeting was adjourned at 12:12 pm.

Respectfully Submitted,

\_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_  
Emily Ernst, Recording Sec. Denise Holden, Pres.