

Meeting Minutes for Brown County Board of Developmental Disabilities

MEETING DETAILS.

Location: **Brown County Board of Developmental Disabilities**

Meeting Facilitator: **Denise Holden**

Secretary: **Emily Ernst**

Date: **June 12, 2024** Time: **12:00 PM**

ATTENDEES.

Emily Ernst

Denise Holden

Angela Marlow

Reggie McKenzie

Sam Schweickhart

Kara Williams

PREVIOUS MEETINGS MINUTES.

The minutes for the previous meeting were reviewed. Change needs to be made to last line, should read Emily Ernst instead of President. Minutes were approved with change.

APPROVAL OF AGENDA.

The agenda for this meeting was distributed and approved.

GUESTS.

No guests.

REPORTS.

Report #1: Client Services Report

Details: Currently serving 269 individuals. This year, there have been 46 MUI's filed. Currently have 4 gentleman in a DC. One person in a DC did receive a 2 year civil commitment. TCM productivity reports are completed monthly and everyone is at or above 50% that is required. MUI training will be conducted on 07/17 for independent providers only.

Report #2: Fiscal Report

Details: General Fund has a balance of \$4,116,171.17

Medicaid Reserve Fund has a balance of \$0.

Residential Fund has a balance of \$837,910.25

Grand Total of \$4,954,081.42

Report #3: Superintendent's Report

Details: Krispy Kreme fundraiser went very well.

Becky Cropper from the ESC provided grant writing training for 7 staff members, 1 board member and 1 lay person.

No updates on the Capital Funds yet.

July 12, Pro Wrestling Fundraising Event benefiting Special Olympics.

A Day in the Ring Signups to take place on June 13th and 20th

No July Board Meeting

Mandatory staff in-service day to take place on July 24th from 8-4 at SHCTC Admin Building

UNFINISHED BUSINESS.

Item #1: Building Project

Details: Building Committee Chairperson reviewed building committee meeting minutes from 05-23-24. The committee is working to complete the Capital Funding application, as well as moving forward with the site map and commercial appraisal.

Item #2: Personnel Committee

Details: Personnel Committee Chairperson reviewed the personnel committee meeting minutes, including recommendations and ideas, from 05-30-24. Commissioner's office has not received any interest for the vacant board position. Many hands have had access to the building due to high turnover in the past, so the code has been changed. Entry and severance policies need to be written. Reggie McKenzie motioned for a letter to be drafted from the personnel committee to the resigned Board Member, following the personnel committee's recommendations. All members approved.

Superintendent Bohrer will purchase a timer so we can time the 5 minutes so that guests are allowed to speak. The Board will not interrupt during and will save any necessary questions for the end.

Angela Marlow motioned for a letter to be drafted from the Board to the guest who spoke at last month's meeting, following the personnel committee's recommendations. All members approved.

ADJOURNMENT.

Sam Schweickhart motion for the meeting to be adjourned. All members approved.

The meeting was adjourned at 1:16 PM.

Minutes submitted by: _____ Print Name: Denise Holden

Approved by: _____ Print Name: Emily Ernst