

Meeting Minutes for Brown County Board of Developmental Disabilities

MEETING DETAILS.

Location: **Brown County Board of Developmental Disabilities**

Meeting Facilitator: **Denise Holden**

Secretary: **Emily Ernst**

Date: **October 16, 2024** Time: **12:00 PM**

ATTENDEES.

Denise Holden Reggie McKenzie

Sam Schweickhart Kara Williams Patrick Klump

PREVIOUS MEETINGS MINUTES.

The minutes for the previous meeting were reviewed and approved.

APPROVAL OF AGENDA.

The agenda for this meeting was distributed. Motion to add the date to the agenda by Sam Schweickhart, Emily Ernst seconded the motion. All members approved.

GUESTS.

No guests.

REPORTS.

Report #1: Client Services Report

Details: Currently serving 269 individuals. There have been 78 MUI's filed as of 10/11/2024. Currently have 3 gentleman in a DC. We have 164 total waivers. Currently have received 7 referrals. TCM productivity reports are completed monthly and everyone is at or above 50% that is required. There are 2 staff that are assisting with file reviews in 4 hours of overtime weekly in preparation for accreditation. Clinton Pangallo is no longer with the agency. The plan of correction was approved by DODD on 09/26/2024.

Report #2: Fiscal Report

Details: General Fund has a balance of \$3,409,383.24

Residential Fund has a balance of \$690,610.77

Grand Total of \$4,099,994.01

Still no update on TCM funds

Report #3: Superintendent's Report

Our office won second place in the Straw Bale Contest. 12 people participated in the fair parade. The week prior to the fair, a camper hit one of our state vehicles. Next year, staff will be given the option to work remotely during fair week. Monthly bowling has started back up in Georgetown, 1st Monday of each month from 6-8 pm. Halloween Dance on October 31 from 11-1 in Rhonemus Hall. Pizza/Pumpkins, Performances on November 15 11-1 in Rhonemus Hall. Christmas Movie Day, December 12, 10:45 at RJ Cinema in Eastgate. Survey and Public Hearing for Strategic Plan. Mt. Orab Christmas Parade is the Saturday after Thanksgiving.

UNFINISHED BUSINESS.

Item #1: Provider Update

Details: Hearing on October 23rd with provider. Superintendent and SSA Director will be attending. Superintendent received correspondence from provider requesting response regarding paying for invoices for individual for services that were unapproved.

NEW BUSINESS.

Item #1: Personnel Committee Meeting Update

Details: MUI/UI, Eligibility Intake Coordinator Position will be divided up for 6 months between the SSA director who will be handling MUI's, UI's will be handled by one of the SSAs and the Eligibility and Intakes will be handled by another SSA. The MUI/UI, Intake Coordinator position will currently remain on the organizational chart. Discussion regarding annual raises for staff members, will be further discussed during November board meeting.

Item #2: Night to Shine Sponsorship

Details: Superintendent is requesting Night to Shine Sponsorship. Board approved \$2000 donation.

ADJOURNMENT.

Emily Ernst motioned for the meeting to be adjourned. Sam Schweickhart seconded the motioned. All members approved.

The meeting was adjourned at 12:53 PM.

Minutes submitted by: _____ Print Name: Denise Holden

Approved by: _____ Print Name: Emily Ernst