

Meeting Minutes for Brown County Board of Developmental Disabilities

MEETING DETAILS.

Location: **Brown County Board of Developmental Disabilities**

Meeting Facilitator: **Denise Holden**

Secretary: **Emily Ernst**

Date: **November 20, 2024** Time: **12:00 PM**

ATTENDEES.

Denise Holden Reggie McKenzie(arrived at 12:17) Angie Marlow

Sam Schweickhart Kara Williams Patrick Klump

PREVIOUS MEETINGS MINUTES.

The minutes for the previous meeting were reviewed and approved.

APPROVAL OF AGENDA.

The agenda for this meeting was distributed. Angie Marlow motioned to remove Lisa Hensley-Boggs from agenda as she was not present. Sam Schweickhart seconded the motion. All members approved.

GUESTS.

Beverly Coomer a Hamersville council member addressed the board.

REPORTS.

Report #1: Client Services Report

Details: Currently serving 272 individuals. There are a total of 165 waivers. We have filed 87 MUIs as of 11/15/2024. TCM productivity reports are completed monthly and everyone has met or is above the 50% that is required. Alex's last day was 11/07/2024. Two new SSA's will be beginning on 12/09/2024. Lola McNown will be the new Human Rights Committee chairperson and the new Lead SSA. She will begin the Lead SSA position on 12/02/2024. We continue to complete additional trainings offered by DODD to prepare for accreditation.

Report #2: Fiscal Report

Details: General Fund has a balance of \$3,081,264.25

Residential Fund has a balance of \$644,289.20

Grand Total of \$3,725,553.45

Report #3: Superintendent's Report

Superintendent shared the results of the Strategic Plan Progress Report survey that was sent out to staff, educators and providers.

UNFINISHED BUSINESS.

Item #1: Provider Update

Details: Superintendent is looking into lease agreements that a provider has been having individuals sign. The Board received a letter from Provider regarding improvements upon previous concerns and the continuing request for payment of unauthorized services.

EXECUTIVE SESSION. Time: 1:04 PM-1:22PM

ATTENDEES.

Denise Holden - yes Reggie McKenzie - yes Angie Marlow - yes Jennifer Bohrer - yes

Sam Schweickhart - yes Kara Williams - yes Patrick Klump - yes

Item: #1: Staff Raises

Angela Marlow motioned 4.5% staff raises by December 23rd, Sam Schweickhart seconded the motion. All members approved.

NEW BUSINESS.

Item #1: Business manager received email from county auditor regarding making changes when moving money from one line item to another. If a supplemental appropriation change is needed, they will now need a letter and a copy of the board minutes approving those changes.

ADJOURNMENT.

Sam Schweickhart motioned for the meeting to be adjourned. Angela Marlow seconded the motioned. All members approved.

The meeting was adjourned at 1:27 PM.

Minutes submitted by: _____ Print Name: Denise Holden

Approved by: _____ Print Name: Emily Ernst