Meeting Minutes for Brown County Board of Developmental Disabilities

MEETING DETAILS.

Location: **Brown County Board of Developmental Disabilities**

Meeting Facilitator: **Denise Holden**

Secretary: **Emily Ernst**

Date: **May 21, 2025** Time: **12:02 PM**

ATTENDEES.

Denise Holden	Angie Marlow	Emily Ernst	Sam Schweickart
Reggie McKenzie	Patrick Klump		

APPROVAL OF AGENDA.

The agenda for this meeting was reviewed and approved.

Moved by: Reggie McKenzie
Seconded by: Sam Schweickart

PREVIOUS MEETINGS MINUTES.

The minutes for the April 2025 meeting were reviewed.

Moved by: Sam Schweickart
Seconded by: Emily Ernst
The motion carried unanimously.

Kara Williams needs to be added to list of attendees for the previous meeting minutes.

Moved by: Angela Marlow
Seconded by: Reggie McKenzie
The motion carried unanimously.

GUESTS.

Tammy Mullins – new BCBDD employee

REPORTS.

Report #1: Client Services Report

Details: SSA Director introduced new SSA Tammy Mullins to the Board. Currently there are 267 individuals receiving SSA services. We continue to have transfers and intakes. There is one individual at the Developmental Center. We currently have a total of 169 waivers. As of 05/19/2025, there have been 49 MUI's filed this year. TCM productivity reports are completed monthly and everyone has met or is above the 50% that is required. All documents have been submitted to DODD for accreditation. SSA Director is currently working on getting MUI information submitted.

Report #2: Fiscal Report

Details: General Fund has a balance of $3,484,511.84

Residential Fund has a balance of $537,782.73

Grand Total of $4,022,294.57

Fiscal Manager requested that the board supplement the DD Seasonal Employee Funds from unencumbered funds in the amount of $1500 for the Summer Youth Program. A motion was made to supplement the DD Seasonal Employee Funds using unencumbered funds.

Moved by: Angie Marlow
Seconded by: Sam Schweickart
The motion carried unanimously.

Fiscal Manager requested that the board supplement the Contract Repair Expense line from unencumbered funds in the amount of $6000. A motion was made to supplement the Contract Repair Expense line using unencumbered funds.

Moved by: Sam Schweickart
Seconded by: Angie Marlow
The motion carried unanimously.

Report #3: Superintendent's Report

Open House for Government Services Building on 05/21/2025. Board office will be closed on 05/23 as there will be no water. Staff was given the option to work from home or take a vacation day. The annual in-service day is July 9th from 8am-3pm at SHCTC. Board members are welcome to attend to earn their 4 hours of training. Krispy Kreme fundraiser for Special Olympics was very successful. Also attended a presentation for Party with a Purpose and received $9000 for Brown County Special Olympics. There will be 8 students participating in Summer Youth. Representative David Thomas is seeking feedback on proposed bill to expand role of county budget commission. Concerns about the bill include that it grants board authority to budget commissions to reduce or suspend DD levies annually, penalizes responsible fiscal planning by reducing reserves and undermines stable, vote-approved and long-term service planning.

UNFINISHED BUSINESS.

Item #1: Solar Panels Funds

There was previously question about whether the solar panels were in addition to property taxes or in place of. Fiscal manager reached out and discovered that they are payment in lieu of taxes.

Item #2: Interests on CDs

The interest has not yet gone over the 40% threshold. It will be moved when it gets closer to the threshold.

Item #3: Lunches for Board Meetings & Other Events

Fiscal Manager reached out to an attorney regarding the board paying for lunches for board meetings and the response was for the board to draft a policy or resolution.

ADJOURNMENT.

Moved by: Emily Ernst
Seconded by: Sam Schweickart
The motion carried unanimously.

The meeting was adjourned at 1:11 PM.

Minutes submitted by: _____ Print Name: Denise Holden

Approved by: _____ Print Name: Emily Ernst