

Meeting Minutes for Brown County Board of Developmental Disabilities

MEETING DETAILS

Location: Brown County Board of Developmental Disabilities

Meeting Facilitator: Denise Holden

Secretary: Emily Ernst

Date: October 15, 2025 at 12:04 pm

ATTENDEES

Denise Holden Emily Ernst Reggie McKenzie

Sam Schweickart Patrick Klump

APPROVAL OF AGENDA

The agenda for this meeting was reviewed and approved. No corrections or changes.

Moved by: Sam Schweickart

Seconded by: Reggie McKenzie

PREVIOUS MEETING MINUTES

The minutes for the September 2025 meeting were reviewed. No corrections or changes.

Moved by: Reggie McKenzie

Seconded by: Patrick Klump

GUESTS

None

REPORTS

Report #1: Client Services Report

Details: SSA Director stated that there are currently 267 individuals receiving SSA services. One person is still in a developmental center. He completed an overnight visit at the apartment he will be moving into. Have a total of 174 waivers. As of 10/06/2025, we have filed 91 MUI's. TCM productivity reports are completed monthly and everyone is at or above the 50% that is required. Since our last board meeting, we had an individual pass away. Currently interviewing for the

open SSA position. As of 10/06/25, we currently have 25 individuals working in the Community and 5 additional people that have a job coach who are searching for employment.

Report #2: Fiscal Report

Details: General Fund has a balance of \$2,876,405.08

Residential Fund has a balance of \$1,41,561.09

Total Cash Balance \$3,017,966.17

These balances do not include the balance held at SOCOG. The overall total balance is \$1,328,011.40

Report #3: Superintendent's Report

The office participated in the town wide straw bale contest and we earned 2nd place. We were set to participate in the Fair Parade when it was cancelled during line up due to storms. A Day in the Ring was a huge success, over 50 individuals participated. Special Olympics Basketball practices will start on November 9th. Strategic Plan Survey Results are attached.

UNFINISHED BUSINESS

Item #1: Finance Committee Update

The Finance Committee met prior to the regular board meeting. A copy of the meeting minutes from last month's meeting was included in this month's packet and board president said minutes from this month's meeting will be included in next month's packet.

NEW BUSINESS

Item #1: Keeping Families Together Funds

Superintendent and Fiscal Manager applied for and received a grant for Keeping Families Together Funds to create a program called Better Together.

Item: #2: 2026 Night to Shine Sponsor

Motion to sponsor \$2000.00 donation to 2026 Night to Shine.

Moved by: Sam Schweickart

Seconded by: Patrick Klump

Denise Holden abstained from the vote, all others approved

Item: #3: Yearly Superintendent Evaluation

The Board president asked the board to fill out the Superintendent's Employee Review Form prior to the next board meeting and then the personnel committee will meet and go over the Superintendent evaluation.

ADJOURNMENT

Motion to adjourn the meeting was made by Sam Schweickart. Seconded by Emily Ernst.

The meeting was adjourned at 12:27 pm.

Minutes submitted by: _____ Print Name: Denise Holden

Approved by: _____ Print Name: Emily Ernst